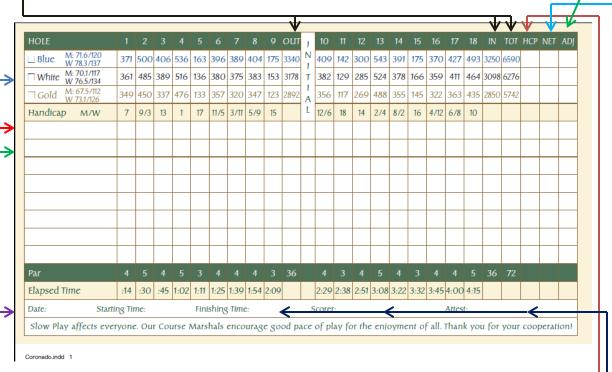
Tom Weiks, our Handicap Chairman, has struggled reading the scorecards submitted by our members, primarily due to incompleteness. He asks that you write as legibly as possible and consider the following as you fill out and before depositing your cards for him to audit:

- 1: Check the appropriate box for the tees you are playing. If different players are playing different tees then consider keeping alternate cards.
- 2: Provide the player's last name and first initial on this line. NEVER assume Tom can figure out who the likes of "TW", "JC", "T-Bone", "Ace", etc. are.
- 3: Provide the player's GHIN/SCGA along side the name or directly underneath it. No worries, plenty of lines available.
- 4: Enter date and starting time.
- 5: Enter the player's gross score for each hole played.
- 6: Total each player's gross score for the front nine ("OUT"), back nine ("IN"), sum the two and place the eighteen hole score gross score in the "TOT" column.



- 7: Based on the courses slope and rating, convert each player's SGGA index/GHIN to the appropriate handicap and place in the "HCP" column. You can get the information on-line via the SCGA website or from the CMGC notebook kept near the SCGA terminal.
- 8: Subtract the handicap (HCP) from the total gross score (TOT) and enter your net score here in the "NET" column.
- 9: Enter your adjusted gross score¹. This is the score that is to be posted.
- 10: Record the time you finished, sign, have another player attest and place the completed card in the box next to the computer.

¹An "adjusted gross score" is a player's gross score adjusted under USGA Handicap System procedures for unfinished holes, conceded strokes, holes not played or not played under the Rules of Golf, or Equitable Stroke Control.